

PAYROLL SYSTEMS ADMINISTRATOR

Full Time M-F 9-5

Transcend Your Career to a Higher Level

Situated on the sunny south shore of western Long Island, minutes from Jones Beach and thirty minutes from NYC, is an exceptional **Magnet-designated** Communities Hospital focused on quality and excellence, one that celebrates professional achievement and a passion for patients . . . *South Nassau Communities Hospital*. We are an award-winning, 455-bed, acute care, not-for-profit teaching hospital located in Oceanside. Our dedicated staff serves the entire South Shore with world-class surgeons and residents, a Newly Certified Level II Trauma Center and baby-friendly designation.

We currently have a great opportunity for a professional to lead the implementation of the new payroll system and assist with the upgrade of Kronos. In addition, you will function as the lead Kronos System Administrator, assisting with all Kronos upgrades and configuration of all Kronos pay rules. You will also assist with the coordination and processing of the weekly and bi-weekly payroll for all outsourced employees and assist with the processing for the Hospital's payroll.

We require:

- HS Diploma/GED (College degree preferred).
- A minimum of 3 years payroll and Kronos experience required. (Lawson exp is preferred).
- Strong interpersonal, analytical and organizational skills.

For immediate consideration, please apply online at: www.SouthNassauJobs.org Job #160519

South Nassau is an equal opportunity employer. All qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status. EOE M/F/D/V