

## **Senior Talent Acquisition Specialist (temporary 7 months)**

**Monday- Friday 9-5 - 35 hours, Excellent benefits**

**Salary: \$55,000 base + \$1,000-\$1,500 monthly bonus incentives**

**Plainview, NY.** Join a non-profit organization that has the warmth and strong purpose to make you feel good about where you work, along with an impressive size that is a perfect place to grow your career and make a difference. We provide support to over 2,200 people throughout Nassau and Suffolk Counties **AHRC Nassau** partners with a family of organizations including Brookville Center for Children's Services, Citizens Options Unlimited and Advantage Care Health Centers. We appreciate our employees and our staff's longevity is proof!

**Here, we offer you:**

- **Low Cost, High Quality Healthcare Insurance** –*for you and your family*
- **Opportunities for you to advance your career**
- **Tuition reimbursement**
- **Management that is kind and listens to you**
- **A diverse, inclusive team that will support you and guide you every day**
- **A feeling of pride when you realize how many people you've helped**
- **Wellness incentives** – *weight loss, yoga at work, gym membership & more*
- **College Loan Forgiveness**
- **Housing Assistance to purchase your first dream home** – *in Nassau or Suffolk*
- **Employee Recognition** – *you'll be appreciated!!*

We currently have an amazing opportunity for a team-oriented professional with excellent organizational skills to consult with hiring Managers to understand their recruitment needs. You will develop sourcing strategies to leverage diverse, high caliber candidates, pre-screen candidates to assess their qualifications, monitor requisition status to ensure an efficient recruitment process for respective candidates and clients.

**We require:**

- Bachelor's degree in Human Resources or related field
- Valid NYS Driver's license
- Minimum of 7-10 years' experience in talent acquisition/recruitment
- Proficiency in all MS Suite applications
- Client-focused, extremely detail-oriented, organizational skills
- Strong interpersonal, coaching skills and professional demeanor
- Must be flexible to work on multiple projects in a fast-paced, deadline-driven environment

**Preferred:**

- Clinical recruitment a plus
- Experience with Applicant Tracking Systems (ICMS) preferred
- Experience recruiting in non-profit environment a plus

**Talk to us!** For an immediate virtual interview, e-mail [habdulhaqq@AHRC.org](mailto:habdulhaqq@AHRC.org).

**We will schedule your interview right away!**

**Talent Acquisition: AHRC Nassau offers medical, dental, vision, retirement, life insurance, voluntary short/long term disability, paid time off, paid holidays, Scholarship offerings, AFLAC plans, child care, prepaid legal and much more!**